

Privacy Policy

Effective Date: October 1st, 2024

This privacy policy ("Policy") describes how QualiTau, Inc. ("Company", "QualiTau", "we", "us") collects, uses, and shares personal information of consumer users of this website, https://www.qualitau.com (the "Site"), as well as associated products, mobile applications and services (together, the "Services"), applies to personal information that we collect through the Site and our Services as well as personal information you provide to us directly, and applies to personal information we collect from employees and prospective employees. This Policy also applies to any of our other websites or mobile applications that post this Policy. Please note that by using the Site or the Services, you accept the practices and policies described in this Policy and you consent that we will collect, use, and share your personal information as described below. If you do not agree to this Policy, please do not use the Site or the Services.

TABLE OF CONTENTS

- 1. Personal Information We Collect
- 2. How We Use Your Personal Information
- 3. How We Share Your Personal Information
- 4. Your Choices Regarding Your Personal Information
- 5. Security Of Your Personal Information
- 6. Retention of Personal Information
- 7. International Users
- 8. Children
- 9. Do Not Track
- 10. Updates To This Privacy Policy
- 11. Notice to California Users
- 12. Notice to European Users
- 13. Contact Us

1. Personal Information We Collect

We collect personal information about you in a number of different ways:

Personal Information Collected From You. When you use the Site or our Services, we collect personal information that you provide to us, which may include the following categories of personal information depending on how you use the Site or our Services and communicate with us:

- **General identifiers**, such as your full name, home or work address, zip code, telephone number, email address, job title and organizational affiliation.
- Online identifiers, such as your username and passwords for any of our Sites, or information we automatically collect through cookies and similar technologies used on our websites.
- Commercial information, such as your billing and payment history, and any records of personal property that we collect in connection with providing our Services to you. We also collect information about your preferences regarding marketing communications.
- Audio, electronic, and visual information that we collect in connection with providing
 our Services to you, such as video or audio recordings of conversations made with your
 consent, and any security camera recordings of your activity in our physical locations.
- Other information you provide to us.

Personal Information Collected From Employees and Prospective Employees. When you are employment by us, or apply for employment, we collect personal information that you provide to us, which may include the following categories of personal information:

- **General identifiers**, such as your full name, home address, zip code, telephone number, date of birth, email address, and social security number.
- **Employment history information**, such as job titles, employers, dates of employment and reasons for termination of employment.
- **Educational background**, such as educational institutions attended, certifications and graduation date(s).
- **Payroll information**, such as salary, bonuses, tax withholding information and bank account details.
- **Benefits information**, such as health insurance, retirement plans, and other benefits selections
- **Attendance information**, such as requests for time off, sick leave and attendance.
- **Training and development information**, such as training programs completed, certifications, and professional development activities.
- Emergency contact details.
- Legal and regulatory compliance information, such as IRS I-9 forms and background check consent forms.

Personal Information We Get From Others. We may collect personal information about you from other sources. We may add this to information we collect from the Site and through our Services.

Information We Collect Automatically. We automatically log information about you and your computer, phone, tablet, or other devices you use to access the Site and the Services. For example, when visiting our Site or using the Services, we may log your computer or device identification, operating system type, browser type, screen resolution, browser language, internet protocol (IP) address, unique identifier, general location such as city, state or geographic area, the website you visited before browsing to our Site, pages you viewed, how long you spent on a page, access times and information about your use of and actions on our Site or Services. How much of this information we collect depends on the type and settings of the device you use to access the Site and Services.

Cookies. We may log information using "cookies." Cookies are small data files stored on your hard drive by a website. We may use both session Cookies (which expire once you close your web browser) and persistent Cookies (which stay on your computer until you delete them) to provide you with a more personal and interactive experience on our Site. Other similar tools we may use to collect information by automated means include web server logs, web beacons and pixel tags. This type of information is collected to make the Site and Services more useful to you and to tailor the experience with us to meet your interests and needs.

Analytics. We may use analytics providers, including Google Analytics, to help analyze how users use the Site. Analytics providers use Cookies to collect information such as how often users visit the Site, what pages they visit, and what other sites they used prior to coming to the Site. We use the information we get from our analytics providers only to improve our Site and the Services. Although some analytics providers plant a persistent Cookie on your web browser to identify you as a unique user the next time you visit the Site, the Cookie cannot be used by anyone but the analytics provider. The provider's ability to use and share information collected by the analytics tool about your visits to the Site is restricted by the providers' terms of service and privacy policy.

Additional Information. If you choose to interact on the Site or through the Services (such as by registering; using our Services; entering into agreements with us; or requesting information from us), we will collect the personal information that you provide. We may collect personal information about you that you provide through telephone, email, or other communications. If you provide us with personal information regarding another individual, please do not do so unless you have that person's consent to give us their personal information.

Information About Third Parties. You may not provide us with personal information regarding another individual. Providing personal information about another individual without their consent could be viewed as a data privacy violation and could subject you to sanctions.

2. How We Use Your Personal Information

Generally, we may use your personal information in the following ways and as otherwise described in this Privacy Policy or to you at the time we collect the personal information from you:

To Provide the Services and Personalize Your Experience. We use personal information about you to provide the Services to you.

Research and development. We may use your personal information for research and development purposes, including to analyze and improve the Services, our Sites and our business. As part of these activities, we may create aggregated, de-identified or other anonymous data from personal information we collect. We make personal information into anonymous data by removing information that makes the data personally identifiable to you. We may use this anonymous data and share it with third-parties for our lawful business purposes.

Company operations. We may use personal information for our day-to-day operations, including for employment and administrative purposes, to evaluate potential candidates for employment and for security, facilities access, company systems, compliance, and database use.

Marketing. We may use your personal information in connection with sending you marketing communications as permitted by law, including by mail and email. You may opt-out of marketing communications by following the unsubscribe instructions at the bottom of our marketing communications, emailing us at PRIVACY@qualitau.com or calling us at 408-675-3034.

Compliance and protection. We may use any of the categories of personal information described above to:

- Comply with applicable laws, lawful requests, and legal process, such as to respond to subpoenas or requests from government authorities;
- Protect our, your and others' rights, privacy, safety and property (including by making and defending legal claims);
- Audit our internal processes for compliance with legal and contractual requirements and internal policies;
- Enforce the terms and conditions that govern the Site and our Services; and
- Prevent, identify, investigate and deter fraudulent, harmful, unauthorized, unethical or illegal activity, including cyberattacks and identity theft.

We may also use your personal information for other purposes consistent with this Privacy Policy or that are explained to you at the time of collection of your personal information.

With your consent. If you provide us with consent or instruct us to share your personal information with a third party, we may do so. We will not share such information with third parties without your express consent or instruction.

3. How We Share Your Personal Information

We may disclose all categories of personal information described above with the following categories of third parties:

Affiliates. We may share your personal information with our affiliates, for purposes consistent with this notice or that operate shared infrastructure, systems and technology.

Third Party Service Providers. We may provide your personal information to third party service providers that help us provide you with the Services that we offer through the Site or otherwise, and to operate our business (for example, web services operators and credit card billing partners).

HR Service Providers. If you are employed by us or seek employment with us, we may provide your personal information to HR service providers, including but not limited to service providers such as ADP, Health insurance and other insurance providers and brokers..

Professional Advisors. We may provide your personal information to our lawyers, accountants, bankers and other outside professional advisors in the course of the services they provide to us.

Corporate Restructuring. We may share some or all of your personal information in connection with or during negotiation of any merger, financing, acquisition or dissolution, transaction or proceeding involving the sale, transfer, divestiture, or disclosure of all or a portion of our business or assets. In the event of an insolvency, bankruptcy, or receivership, personal information may also be transferred as a business asset. If another company acquires QualiTau, our business, or assets, that company will possess the personal information collected by us and will assume the rights and obligations regarding your personal information described in this Privacy Policy.

Other Disclosures. We may disclose your personal information if we believe in good faith that such disclosure is necessary for any of the following:

- In connection with a legal investigation;
- To comply with relevant laws or to respond to subpoenas or warrants served on QualiTau;

- To protect or defend the rights or property of QualiTau or users of the Site or Services; and/or
- To investigate or assist in preventing any violation or potential violation of the law, this Privacy Policy, or our terms of service/terms of use.

We may also share personal information with other categories of third parties with your consent or as described to you at the time of collection of your personal information.

Third Party Websites. Our Site or the Services may contain links to third party websites or services. When you click on a link to any other website or location, you will leave our Site or the Services and go to another site and another entity may collect your personal information from you. We have no control over, do not review, and cannot be responsible for these outside websites or their content, or any collection of your personal information after you click on links to such outside websites. The links to third party websites or locations are for your convenience and do not signify our endorsement of such third parties or their products, content, websites or privacy practices.

4. Your Choices Regarding Your Personal Information

You have several choices regarding the use of your personal information on the Site and our Services:

Email Communications. We may periodically send you free newsletters and e-mails that directly promote the use of our Site or the Services. When you receive newsletters or promotional communications from us, you may indicate a preference to stop receiving further communications from us and you will have the opportunity to "opt-out" by following the unsubscribe instructions provided in the e-mail you receive or by contacting us directly (please see <u>contact information</u> below) or following the instructions on the bottom of the email. Despite your indicated e-mail preferences, we may send you Services-related communications, including notices of any updates to our Privacy Policy or terms of service/terms of use.

Cookies. If you decide at any time that you no longer wish to accept cookies from our Site for any of the purposes described above, then you can instruct your browser, by changing its settings, to stop accepting cookies or to prompt you before accepting a cookie from the websites you visit. Consult your browser's technical information. If you do not accept cookies, however, you may not be able to use all portions of the Site or all functionality of the Services. If you have any questions about how to disable or modify cookies, visit https://www.allaboutcookies.org/.

5. Security Of Your Personal Information

QualiTau is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information

from unauthorized access, use, or disclosure. No method of transmission over the internet, or method of electronic storage, is 100% secure, however. Therefore, while we use reasonable efforts to protect your personal information, we cannot guarantee its absolute security.

Retention of Personal Information

We keep your personal data only as long as necessary to provide you with the Services and for our legitimate and essential business purposes, such as complying with our legal obligations, preventing violations of the law, our terms of service or this Privacy Policy.

7. International Users

Please note that our Site and the Services are hosted in the United States. If you use our Site or our Services from outside the United States, please be aware that your personal information may be transferred to, stored, and processed in the United States or other countries where our servers are located and our central database is operated. The data protection and privacy laws of the United States may differ from the laws in your country. By using our Site or our Services, you consent to the transfer of your personal information to the United States or other countries as described in this Privacy Policy.

8. Children

Our Site and the Services are not intended for children under 18 years of age, and you must be at least 18 years old to have our permission to use the Site or the Services. We do not knowingly collect, use, or disclose personally identifiable information from children under 13. If you believe that we have collected, used, or disclosed personally identifiable information of a child under the age of 13, please contact us using the contact information below so that we can take appropriate action.

9. Do Not Track

We currently do not support the Do Not Track browser setting or respond to Do Not Track signals. Do Not Track (or DNT) is a preference you can set in your browser to let the websites you visit know that you do not want them collecting certain information about you. For more details about Do Not Track, including how to enable or disable this preference, visit http://www.allaboutdnt.com.

10. <u>Updates To This Privacy Policy</u>

We reserve the right to change this Privacy Policy at any time. If we make any material changes to this Privacy Policy, we will post the revised version to our website and update the "Effective

Date" at the top of this Privacy Policy. If we make material changes to this Privacy Policy, we will notify you of the changes and provide you with an opportunity to accept or reject the changes (note that if you choose to reject the changes, you may not be able to continue to utilize the Services).

11. Notice to California Users

Pursuant to the California Consumer Privacy Act of 2018 ("CCPA"), natural persons who are California residents have certain rights concerning their personal information held by us, as described below. This notice shall apply only to residents of California, and may be subject to change.

Personal Information and Sensitive Personal Information Collection, Use, Disclosure, Sale and Sharing: The following table describes: (i) the categories of personal information (as defined in the CCPA) we may collect about you; (ii) the sources from which we collect personal information; (iii) the business and/or commercial purposes for collecting, selling or sharing personal information; and (iv) the categories of third parties to whom we disclose personal information.

Category of	Examples	Sources of	Business and/or	Disclosure of
Personal		Personal	Commercial	Personal
Information		Information	Purpose(s)	Information
General identifiers	Name, email address, mailing address, phone number, user ID, credit card information, IP address, unique device identification numbers	You, third-party vendors or partners, users authorized by customers to register staff/agent accounts	Providing the Services, maintaining the quality or safety of the Services, internal research, debugging, auditing and analysis of user interactions, advancing our commercial or economic interests, short-term, transient use, provided the personal information that is not disclosed to	We may disclose your identifiers to third-party service providers (including payment processors, analytics providers, customer relationship management providers, advertising services, employment service providers and data processors), to comply with the law or other legal process, in connection with a merger or acquisition

			another third party and is not used to build a profile about a consumer or otherwise alter an individual consumer's experience outside the current interaction ("Short Term Use"), employment and compliance	of the Company, and to Authorized Users
Online identifiers	Username and passwords for any of our Sites, information we automatically collect through cookies and similar technologies used on our websites	You, analytics providers	Providing the Services, maintaining the quality or safety of the Services, internal research, debugging, auditing and analysis of user interactions, advancing our commercial or economic interests, Short Term Use	We may disclose your online identifiers to third-party service providers (including payment processors, analytics providers, customer relationship management providers, advertising services, and data processors), to comply with the law or other legal process, and in connection with a merger or acquisition of the Company
Commercial information	Billing and payment history, and any records of personal property that we collect in	You, users of the Services	Providing the Services, maintaining the quality or safety of the Services, internal research,	We may disclose your commercial information to third- party service providers, to comply with the law or other

	connection with providing our Services to you. We also collect information about your preferences regarding marketing communications.		debugging, auditing and analysis of user interactions, advancing our commercial or economic interests, Short Term Use	legal process, in connection with a merger or acquisition of the Company, and to Authorized Users
Professional or employment-related information	Resume, identity, professional qualifications, educational information, job title, employer information and work history	You, third parties, references provided by you	Evaluating potential employment with us, administering our business	We may disclose your professional or employment-related information to third-party service providers, companies that conduct background checks, in complying with the law or other legal process, in connection with a merger or acquisition of the Company, and to Authorized Users
Other information you provide to us	Other information that you choose to provide to us	You	Providing the Services, maintaining the quality or safety of the Services, internal research, debugging, auditing and analysis of user interactions, advancing our commercial or	We may disclose your Inference Information to third- party service providers, to comply with the law or other legal process, in connection with a merger or acquisition

	economic interests, Short Term Use	of the Company, and to Authorized Users
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FOR PURPOSES OF THE CALIFORNIA CONSUMER PRIVACY ACT, WE DO NOT AND WILL NOT SELL YOUR PERSONAL INFORMATION, NOR DO WE SELL ANY PERSONAL INFORMATION OF MINORS UNDER 16 YEARS OF AGE. We also do not utilize your sensitive personal information for the purpose of inferring characteristics about you.

California Privacy Rights: To the extent provided for by law and subject to applicable exceptions, California residents have the following privacy rights in relation to the personal information we collect:

- The right to know what personal information we have collected about you in the 12 months before your request and how we have used and disclosed that personal information;
- The right to request deletion of your personal information;
- The right to request correction of your personal information if the personal information we have about you is inaccurate; and
- The right to be free from discrimination relating to the exercise of your California privacy rights as described in this section.

Opt-Out Preference Signals: Some web browsers allow consumers to automatically exercise their right to opt-out of the sale or sharing with all businesses they interact with online by initiating an opt-out preference signal. We will honor such opt-out preference signals to the extent required by law.

Exercising Your Rights: California residents can exercise the above privacy rights by emailing us at PRIVACY@qualitau.com

Verification: In order to protect your personal information from unauthorized access or deletion, we may require you to verify your login credentials or engage in other identity verification procedures before you can submit a CCPA request. If you do not have an account with us, or if we suspect fraudulent or malicious activity, we may ask you to provide additional personal information for verification. If we cannot verify your identity, we will not provide, correct or delete your personal information.

Authorized Agents: You may submit CCPA request(s) through an authorized agent. If you do so, the agent must present signed written permission to act on your behalf and you may also be required to independently verify your identity with us.

12. **Notice to European Users**

The information provided in this "Notice to European Users" section applies only to individuals in Europe.

Personal information. References to "personal information" in this Privacy Policy are equivalent to "personal data" governed by European data protection legislation, including the General Data Protection Regulation and the U.K. General Data Protection Regulation.

Controller. QualiTau is the controller of your personal information covered by this Privacy Policy for the purposes of European data protection legislation, except to the extent that we process your personal information on behalf of our customer, in which case our customer is the controller of your personal information, and QualiTau is the processor.

We have appointed a Data Protection Officer, whose contact information is Steven Hollingsworth 2270 Martin Avenue Santa Clara, California 95050 USA

Phone: 408-675-3034

Email:PRIVACY@qualitau.com

Legal bases for processing. We use your personal information only as permitted by law. Our legal bases for processing the personal information described in this Privacy Policy are described in the table below.

Processing Purpose	Legal basis
To operate the Services For research and development To send you marketing communications To display advertisements For company operations For compliance, fraud prevention and	Processing is necessary to perform the contract governing our provision of the Services or to take steps that you request prior to signing up for the Services. If we have not entered into a contract with you, we process your personal information based on our legitimate interest in providing the Services you access and request. These activities constitute our legitimate interests. We do not use your personal information for these activities where our interests are overridden by the impact on you (unless we have your consent or are otherwise)
safety To create anonymous data	permitted to by law).
To comply with law	Processing is necessary to comply with our legal obligations.
With your consent	Processing is based on your consent. Where we rely on your consent you have the right to withdraw it at any time in the manner indicated when you consent or in the Services.

Use for new purposes. We may use your personal information for reasons not described in this Privacy Policy where permitted by law and the reason is compatible with the purpose for which we collected it. If we need to use your personal information for an unrelated purpose, we will notify you and explain the applicable legal basis.

Sensitive personal information. We may collect sensitive personal information (e.g., information related to racial or ethnic origin, health, or biometrics characteristics) through the Services, during the course of employment or when applying for employment with us, or otherwise to us. If you provide us with any sensitive personal information when you use the Services, you must consent to our processing and use of such sensitive personal information in accordance with this Privacy Policy. If you do not consent to our processing and use of such sensitive personal information, you must not submit such sensitive personal information to us.

Automated Decision-Making and Profiling. We do not use automated decision-making and/or profiling in regard to your personal information in connection with the Services.

Retention. We retain personal information for as long as necessary to fulfill the purposes for which we collected it, including for the purposes of satisfying any legal, accounting, or reporting requirements, to establish or defend legal claims, or for fraud prevention purposes.

To determine the appropriate retention period for personal information, we consider the amount, nature, and sensitivity of the personal information, the potential risk of harm from unauthorized use or disclosure of your personal information, the purposes for which we process your personal information and whether we can achieve those purposes through other means, and the applicable legal requirements.

When we no longer require the personal information we have collected about you, we will either delete or anonymize it or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible. If we anonymize your personal information (so that it can no longer be associated with you), we may use this information indefinitely without further notice to you.

Your rights.

European data protection laws give you certain rights regarding your personal information. If you are located within the European Economic Area, the United Kingdom or Switzerland, you may ask us to take the following actions in relation to your personal information that we hold:

- Access. Provide you with information about our processing of your personal information and give you access to your personal information.
- Correct. Update or correct inaccuracies in your personal information.
- **Delete.** Delete your personal information.
- **Transfer.** Transfer a machine-readable copy of your personal information to a third party of your choice.
- **Restrict.** Restrict processing of your personal information.
- **Object.** Object to our reliance on our legitimate interests as a legal basis of our processing of your personal information that impacts your rights.

You may submit these requests by email to PRIVACY@qualitau.com or our postal address provided below. We may request specific information from you to help us confirm your identity and process your request. Applicable law may require or permit us to decline your request. If we decline your request, we will tell you why, subject to legal restrictions. If you would like to submit a complaint about our use of your personal information or our response to your requests regarding your personal information, you may contact us or submit a complaint to the data protection regulator in your jurisdiction. You can find your data protection regulator here.

Cross-Border Data Transfer.

If we transfer your personal information out of Europe to a country not deemed by the European Commission to provide an adequate level of personal information protection, the transfer will be performed:

- Pursuant to the recipient's compliance with standard contractual clauses or Binding Corporate Rules;
- Pursuant to the consent of the individual to whom the personal information pertains; or
- As otherwise permitted by applicable European requirements.

You may <u>contact us</u> if you want further information on the specific mechanism used by us when transferring your personal information out of Europe.

13. Contact Us

Our contact information is as follows:

QualiTau, Inc. 2270 Martin Avenue Santa Clara, California 95050 USA

Telephone: 408-675-3034

Email: PRIVACY@qualitau.com